



# OKLAHOMA APPLICATION FOR NOTARY PUBLIC COMMISSION

Application Fees (You must check one.):			
<input type="checkbox"/>	<b>New</b>	<b>\$25.00</b>	
<input type="checkbox"/>	<b>Renewal</b>	<b>\$20.00</b>	<b>Note: A commission <u>cannot</u> be renewed earlier than 6 weeks prior to its expiration date.</b>
<input type="checkbox"/>	<b>Expired</b>	<b>Note: If your commission has expired, your application must be processed as "new." You will be issued a new commission number and expiration date.</b>	

Please read instructions carefully before completing this application.

**Expedite** processing your commission by filing online at [www.sos.ok.gov/notary](http://www.sos.ok.gov/notary).

Secretary of State, 421 NW 13th Street, Suite 210, Oklahoma City, OK 73103

Phone: (405) 521-2516      Email: [notary@sos.ok.gov](mailto:notary@sos.ok.gov)

1. \_\_\_\_\_  
Name (Type or print your name **EXACTLY** as you will sign documents as a notary public.)

2. Have you ever been commissioned as an Oklahoma Notary Public?       YES     NO  
If "yes", complete the following:

Name on Most Recent Commission	Commission Number	Commission Expiration Date
3. List former name(s), if any (e.g. name changed due to marriage, etc.): _____		

4. \_\_\_\_\_  
Resident Street Address (P.O. Boxes are not acceptable.)      City      State      Zip Code      County

5. Are you a resident of Oklahoma?       yes     no

If you are a **non-resident** of Oklahoma, you must list the street address of your place of employment in Oklahoma:

Employment Street Address (P.O. Boxes are not acceptable.)	City	OK	Zip Code	County
6. Applicant's Email Address ( <b>required</b> ): _____				

7. Applicant's Daytime Telephone (**required**):      (      ) \_\_\_\_\_

8. I, the undersigned notary applicant, declare the following statements to be true:
- a. I am 18 years of age or older; and
  - b. I am a citizen of the United States; and
  - c. I have never been convicted of a felony; and
  - d. I am able to read and write in English.

I, the undersigned, hereby apply for appointment as a notary public in and for the State of Oklahoma and further state the information contained in this application is true and correct.

(Sign your name **EXACTLY** as you will sign documents as a notary public. Your signature must match the name you have listed in Item 1 of this application.)